

ANAND EDUCATION COLLEGE, ANAND

OPP: ELECTRIC GRID

ANAND

Affiliated to Indian Institute of Teacher Education, Gandhinagar

Re-Accredited Grade 'B' by NAAC.

Action taken by IQAC.

Academic Year 2020-21

IQAC. A Pathway of Quality

1st Meeting

27/06/2020

Resolution Passed	Action Taken
The first meeting was held on 27/06/2020	
The principal instructed faculty members administrative staff and peon regarding movement register entry in movement register	(Compliance) resolution Faculty members were instructed to utilize the movement register in case of any emergency. It was decided and departure time in case of any emergency.

Second Meeting

01/07/2020

	Resolution Passed	Action Taken
1	The minutes of first meeting of 27/06/2020 were read	
2	Distribution of teaching work and submission semester 3 and 4	compliance (resolution:2) The faculty members were instructed to work as per semester 3 and 4 syllabus (teaching)
3	The portfolios were assigned as per planning	Resolution (4) online education planning was carried all Resolution (3) faculty members were assigned portfolios

1	Dr.P.K.Yagnik convener of IQAC,GSIRF <ul style="list-style-type: none">- Seminar- English translation- Practice teaching- Environment club- English club	Resolution (4) semester 4 exam work was assigned as per portfolio
2	Dr.D.M.Patel Convener of prayer and talk <ul style="list-style-type: none">- Nodal officer of AISHE- U.G.C Computer Work- Yoga,GSIRF,Maths-Science club,Web.ICT- Sarjnatmak Abhivyakti Dhara- G.K.Test	

	<ul style="list-style-type: none"> - Red Ribbon Club - Thelesemia. 	
3	<p>Dr.M.R.Solanki UDISA Placement Cell</p> <ul style="list-style-type: none"> - Yuva Votes Club - Aadhar Card - Red Ribbon - Thelesemia - Quiz - Students Representative Council, Swami Vivekanand - Co-curricular activities (internal - Vice president of SRC - Maths-science club time-table web Ict - Rang kala kaushal dhara - Tour 	
4	<p>Dr.B.R.Mistry</p> <ul style="list-style-type: none"> - Co-curricular activities (external) - President,old students association - Career counselling cell - Hindi literary club - Women cell - Redresser cell - Anti-ragging cell - Natya dhara 	
5	<p>Dr.m.h.Rathod</p> <ul style="list-style-type: none"> - Geet sangeet nritya dhara - Attendance - Social science club - Internal examination - Nodal officer of SAPT dhara 	
6	<p>Dr.R.I.Bhatt</p> <p>Eco.Account club</p> <p>Vyayam and khelkud dhara, internal exam</p>	
7	<p>Dr.S.B.Khair</p> <ul style="list-style-type: none"> - Bulletin board - Parent teachers association - Samudayik seva dhara - Sem-3 intership - Sem-4 Online education class 	
1	<p>PE-5 gender, school And socity</p> <p>Faculty: Dr.P.K.Yagnik</p> <p>Dr.B.R.Mistry</p> <p>Dr.M.H.Rathod</p>	
2	<p>PE-6 Knowledge and curruiculum (Part:2)</p> <p>Dr.D.R.Parmar</p> <p>Dr.M.H.Solanki</p>	

	Dr.R.I.Bhatt	
3	PE:7 Creating an Inclusive school Dr.D.m.patel Dr.M.H.Rathod Dr.S.b.khair	
4	CP:7 Environment education Dr.P.K.Yagnik Dr.M.h.Rathod Dr.B.R.Mistry Dr.S.B.Khair - CPS-7 Statistics in education research - Dr.D.M.Patel - Dr.M.R.Solanki - Dr.R.I.Bhatt - EPC:3 Appliation of ICT in education - Dr.D.M.Patel - Dr.M.R.Solanki - Dr.R.I.Bhatt	
5	- EPC:4 Understanding the self - Dr.P.K.yagnik - Dr.B.R.Mistry - Dr.S.B.Khair	
6	Counselling - Dr.P.K.yagnik - Dr.D.M.Patel - Dr.M.R.Solanki - Dr.B.R.Mistry - Dr.M.H.Rathod - Dr.R.I.Bhatt - Dr.S.B.Khair	

THIRD MEETING

04-08-2020

	Resolution Passed	Action Taken
1	The minutes of second meeting of 01-07-2020 were read	
2	Planning of university sem -4	compliance (resolution:2)It was decided to hold university exam on
3	University sem-2 exam planning	Compliance (resolution:3) It was decided to hold sem-2 exam on
4	Online education	Compliance (resolution:4) - It was decided to organize on line education for the trainees of fourth semester of sardar Patel university

FOURTH MEETING

18/09/2020

	Resolution passed	Action taken
1	Minutes of third meeting held on 04/08/2020 were read	
2	Appreciation regarding sem-2 and sem-4 result	- Compliance (res:2) Faculty members were appreciated for their dedication in uplifting the quality
3	Conducting sem-3 internal exam	- Compliance (res:3) It was decided to organize sem-3 internal exam
4	Submission	- _____ Compliance (res:4) As per planning submission work was distributed
5	Practice teaching	- Compliance (res:5) - It was decided to organize practice teaching from _____ to _____
6	Online education class	- Compliance (res:6) - Online classes for sem-3 arranged through Microsoft team
7	Term schedule of sem-2 of IITE	- Compliance (res:7) - Term schedule was communicated

FIFTH MEETING

09/12/2020

	Resolution passed	Action taken
1	Minutes of fourth meeting held on 18/09/2020 were read	
2	Semester:1 IITE proposed programme related with micro simulation lessons (total:16) <ul style="list-style-type: none">- School visit- Film presentation- Theiry papers	- Compliance (res:2) As per the instruction of IITE it was decided to organize Micro lesson Simulation lesson Both the types of lessons were arranged through online (digital mode) Schools were selected and instructed the trainees.
3	Semester-4 (sardar Patel university) arranging 10 lesson 2 annual lesson.	- Compliance (res:3) It was decided to arrange 10 lessons in nearby school
4	Sem-3 internship	- Compliance (res:4) Internship programme for trainees was organized from <u>16/01/2020</u> to _____

SIXTH MEETING

21/12/2020

	Resolution passed	Action taken
1	Minutes of fifth meeting held on 09/12/2020 were read	
2	Organizing simulation for sem-1 theory exam film review school visit report internal exam university exam	<ul style="list-style-type: none">- Compliance (res:2) Simulation (total:6) Lessons were arranged from 21/12/2020 to 28/12/2020 digital simulation (total:4) were arranged on Google meet and Microsoft office school visit were arranged from 14/12/2020 to 18/12/2020 internal exam was organized from 27/01/2021 to 01/02/2021
3	Sem-3 and 4 (s.p.university) internship accommodation for trains <ul style="list-style-type: none">- 10 online lessons- 10 online lessons Internal exam sem-4 university exam	<ul style="list-style-type: none">- Compliance (res:3)- Annul exam was decided from 08/02/2021 to 15/02/2021- Film was demonstrated- Compliance (res:3)- Online teaching programme for trainees was arranged from 20/10/2020 to 19/12/2020 and 02/01/2021 to 25/01/2021
4	Youth week celebration	<ul style="list-style-type: none">- Compliance (res:4)- Youth week programme was organized and various activities were organized from 12/01/2020 to 16/01/2021
5	Parent's meeting (online)02-01-2021	<ul style="list-style-type: none">- Compliance (res:5)- P.T.A was organized online on 02/01/2021

SEVENTH MEETING

31/12/2020

	Resolution passed	Action taken
1	Minutes of sixth meeting held on 21/12/2020 were read	
2	The meeting was held for <ul style="list-style-type: none">- Sem-1 (theory syllabus- Youth week- Sem-1 (internal exam)- Sem-4 (university exam)- Sem-1 internal- Sem-4 (university exam)- IITE kalakunj	<ul style="list-style-type: none">- Compliance (res:2) It was decided to complete the syllabus. <ul style="list-style-type: none">- Youth week was organized from 12-01-2020 to 16-01-2020- Internal exam was conducted from 18-01-2021 to 25-01-2021- University exam was conducted from 01-02-2021 to 10-02-2020- IITE kalakuni activities were announced and trains participated in various events.

EIGHT MEETING

28/01/2021

	Resolution passed	Action taken
1	Minutes of seventh meeting held on 31/12/20 were read	
2	Semester:2 Theory syllabus <ul style="list-style-type: none">- LS:2 learning and teaching- Dr.M.R.Solanki- Dr.M.H.Rathod- ES:2 developing the self- Dr.D.R.Parmar- Dr.P.K.Yagnik- Dr.B.R.Mistry- CUS:2 Knowledge and curriculum- Dr.D.M.Patel- Dr.S.B.Khair- LPC:2 english language- Dr.P.K.Yagnik- PS:2 pedagogy of teaching method:1- Dr.m.r.Solanki maths- Dr.D.R.Parmar gujarati- Dr.P.K.Yagnik english- PS-3 pedagogy of teaching- Dr.D.M.Patel science- Dr.B.R.Mistry hindi- P.K.Prajapati Account- Dr.m.h.Rathod social science	<ul style="list-style-type: none">- Compliance (res:2) Faculty members were distributed subject wise teaching work for sem:2 theory paper
3	Practice teaching (six lesson)	<ul style="list-style-type: none">- Compliance (res:3)- The practice teaching lessons were arranged total 6 lesson were arranged
4	Submissions od sem-2 <ul style="list-style-type: none">- Reflective journal Dr.D.M.Patel- T.L.M Dr B.R.Mistry	<ul style="list-style-type: none">- Compliance (res:4)- Sem-2 Submission were distributed in advance for better outcome
5	Vidya setu <ul style="list-style-type: none">- Yearly reflection of AEC activities	<ul style="list-style-type: none">- Compliance (res:5)- Faculty were assigned vidyasetu as per their portfolio
6	GSTRF data <ul style="list-style-type: none">- Dr.D.M.Patel- Dr.P.K.Yagnik	<ul style="list-style-type: none">- Compliance (res:6)- The GSTRF work was assigned to the concerning faculty
7	A.P.I- All	<ul style="list-style-type: none">- Compliance (res:7)- Faculty to submit their yearly participation in seminar publication individually.

NINTH MEETING

20/02/2021

	Resolution passed	Action taken
1	Minutes of eighth meeting were read	
2	Webinar sanctioned by Gujarat sahitya akadami gandhinagar	<ul style="list-style-type: none">- Compliance (res:2)- Faculty members were distributed the work of organizing the seminar
3	N.H.Patel college organized NAAC seminar	<ul style="list-style-type: none">- Compliance (res:3)- Faculty members registered themselves for NAAC seminar
4	ICSSR seminar (anand education college)	<ul style="list-style-type: none">- Compliance (res:4)- Faculty discussed about planning ICSSR seminar

TENTH MEETING

22/02/2021

	Resolution passed	Action taken
1	Minutes of ninth meeting were read	
2	Preparation of scrap book in all pedagogy	<ul style="list-style-type: none">- Compliance (res:2) Faculty members assigned the work of preparing scrap book in each pedagogy.