

**Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR)**

YEAR 2013 – 14

ANAND EDUCATION COLLEGE

Nr. Electric Grid, Anand, Gujarat, India

Ph: 02692 – 251876

Submitted To



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

Anand Education College

1.2 Address Line 1

Opp. Electric Grid

Address Line 2

Dist: Anand

City/Town

Anand

State

Gujarat

Pin Code

388 001

Institution e-mail address

aec_rksm@yahoo.co.in

Contact Nos.

02692-251876

Name of the Head of the Institution:

Dr. Varmala T. Bhamwari

Tel. No. with STD Code:

02692-251876

Mobile:

9825439768

Name of the IQAC Co-ordinator:

Dr. V.V. Baraiya

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.48	Sept. 2008	5 Year
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

1+7 = 8

2.2 No. of Administrative/Technical staff

2+1 = 3

2.3 No. of students

11

2.4 No. of Management representatives

2

2.5 No. of Alumni

5

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2

2.9 Total No. of members

33

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders:

No.

4

Faculty

4

Non-Teaching Staff

4

Students

Alumni

4

Others

2

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

National Level
1) The New Mantra of Higher Education: Think and Let Think
Institution Level
2) Career Awareness
3) Personality Development
4) Save Environment
5) Aids Awareness
6) Right To Information Act - 2005

2.14 Significant Activities and contributions made by IQAC

Empowerment of student teachers by various activities such as	
Celebration of various days	Celebration of various festivals
Organization of Guest Lectures	Honouring Old Students – Alumni Meet
Parents day meeting	Organization of National Seminars
Environment Awareness Programmes	Celebration of Youth Week
Organization of Various Competitions	Innovation in practice teaching – Criticism Lesson
Career Development Programmes	Study Tour
Promotion of ICT use by trainee	

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Teaching through ICT	100 % Achievement

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Details of activities and data are given as per suggestion of statutory body
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Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1 (B.Ed.)	-	-	2 (SCOPE & Computer)
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	1	-	-	2
Interdisciplinary				
Innovative				

Sardar Patel University Recognized Four Ph.D. Guides are providing guidance to research students.

1.2 (i) Flexibility of the Curriculum: CBCS

(ii) Pattern of programmes:

Semester ~~Two~~ ~~Three~~

Num

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Elective - Content

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N.A.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
8	1	7	-	-

2.2 No. of permanent faculty with Ph.D.

8

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	0	0
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	4	1
Presented papers	2	4	1
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT, Criticism Lessons, Preparation for competitive examination, Student (Seminar) workshop

2.7 Total No. of actual teaching days during this academic year

234

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

4	8	8
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2.10 Average percentage of attendance of students

93%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division – GRADE				
		O	A	B	C	100
B.Ed.	99	30	54	15	00	99

*Uni. gold medal

*Uni.gold medal in guj. sub

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Teaching & Learning is at the heart of any educational institute. Our institute promotes monitoring and evaluation of this part by various formal and informal modes. Such as use of ICT, Preparation of Question Bank, promoting classroom involvement of students by organizing Student Seminar, evaluation of institutional programmes by IQAC (External), continuous monitoring & control of teaching learning process, discussion of result, promotion of Faculty Exchange with other institutes etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	8
HRD programmes	8
Orientation programmes (institutional level)	1
Faculty exchange programme	1
Staff training conducted by the university	7
Staff training conducted by other institutions	8
Summer / Winter schools, Workshops , etc.	8
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	1	1	-
Technical Staff	1	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Classroom Problems, Preparation for Guidance, Practical work, Action research, Four Ph.D. guide, Student and Faculty Seminars,

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	7
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	6
Sponsoring agencies		NAAC			NGO & Govt.

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
				-		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

4

9

3.19 No. of Ph.D. awarded by faculty from the Institution

5

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Cultural programme on 15 August, Thelesemia Testing, Tree Plantation, Health Check-up camp, Eye Week (Zamar), Aids Awareness, Adhar Card, Election Voting, Environment, Breast Feeding, Women Day

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	447.1 sq.mt.	59 M		447.1 sq.mt.
Class rooms	7			7
Laboratories	2			2
Seminar Halls	1			1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--			
Value of the equipment purchased during the year (Rs. in Lakhs)	--			
Others				

4.2 Computerization of administration and library

Semi-computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	502	7741	-	-	502	7741
Reference Books	8617	586220	520	27318	9137	613538
e-Books						
Journals	12	3820	9	3180	21	7000
e-Journals						
Digital Database						
CD & Video	48	8416	19	3850	67	12266
Magazine	29	7055	26	7450	55	14505
Vidyadan	2542	171813	94	13268	2636	185081

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	20	20	20	1	2	-	-
Added								
Total	25	20	20	20	1	2	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Training to Student Teachers in a batch of 20 students

4.6 Amount spent on maintenance :

i) ICT	17334
ii) Campus Infrastructure and facilities	52988
iii) Equipments	350
iv) Others	--
Total :	70672

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Self confidence, Administration, Presentation, Seminar, Co-curricular Activities (Internal & External), Quality Improvement programmes, Celebration of special days, Internship programme, Practice Teaching, Parent Teacher Association, Prayer Session, Prayer Talk

5.2 Efforts made by the institution for tracking the progression

Academic Planning, Flexibility in Planning, End term Feedback, Suggestion Box (Steps according to feedback from women cell, student council)

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
99			

(b) No. of students outside the state

1

(c) No. of international students

-

Men	No	%	Women	No	%
	-			-	

General	SC	ST	OBC	Physically Challenged	Yearly	Minority	Total	General	SC	ST	OBC	Physically Challenged	Minority	Total
55	10	10	18	--	07	100	65	11	2	18	--	3	99	

Demand ratio 100 Dropout % 1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

GK/ IQ, TET/TAT, Preparation for examination, content test

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text" value="1"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Guidance for TAT/TET, Prayer talk, discussion of papers, Discussion by Employment officer, SCOPE for English Speaking Training, Right to information awareness, Lecture on non-violence

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Gender Difference, Teacher Training for Girls, Anti-ragging Cell activities, women development cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
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No. of students participated in cultural events

State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
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5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	40	387995
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ - _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To empower rural women student teachers to be complete, competent and self-reliant to serve locally and globally through education

Mission: - To empower rural women teachers by imparting qualitative training for creating knowledge based society

- To prepare competitive self reliant future women teachers keeping present needs

- To prepare women teachers for better and higher life

6.2 Does the Institution has a management Information System

Yes

- Student data, Financial data, Academic data, Examination data, Communication data etc are managed

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is revised every three years and is also modified as per requirement

6.3.2 Teaching and Learning

ICT, Seminar, Use of LCD, OHP

6.3.3 Examination and Evaluation

Unique paper style, students finds answers, writing of previous years papers

6.3.4 Research and Development

Students reading Ph.D. under Guide, Action Research, Practical Work

6.3.5 Library, ICT and physical infrastructure / instrumentation

Additional Books, ICT enabled library

6.3.6 Human Resource Management

Training for Teaching, Non-teaching staff and Student Teachers by seminars, paper presentations, expert talks, reporting

6.3.7 Faculty and Staff recruitment

1 clerk recruitment (peun to jr. Clerk)

6.3.8 Industry Interaction / Collaboration

Sponsorship from Govt., Non-Govt. and spiritual organization for various programmes

6.3.9 Admission of Students

Admissions to students are given on the basis of merit through Admission Cell following policy stipulated by Sardar Patel University, State Govt. and NCTE.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			√	
Administrative	√			

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes No

For PG Programmes

Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Principal and three Faculty members are members of board of studies and provides their inputs for examination reforms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

Seminar, Lectures, Training, Honor of New and Retired School Principals, Honor of alumni on acquiring Ph.D. or appointment as teacher/lecturer/principal etc.

6.12 Activities and support from the Parent – Teacher Association

Parent Teacher Association provides financial support as per requirement, Institute informs Parents about programmes, Parents take cares in study, Helps in quality improvement

6.13 Development programmes for support staff

Seminar, Training is organized for their skill enhancement

6.14 Initiatives taken by the institution to make the campus eco-friendly

Environment awareness programmes, Tree Plantation Programme, Garden maintenance

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Student council, Criticism Lessons, Test, Lesson by ICT, LCD, Administration of programmes, Paper presentations, Tour, Quiz

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Academic Planning preparation at the initial stage and implementation, Practical work in both semester, distribution of work

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

ICT integrated Teaching Learning Process ICT integrated lesson during practice teaching
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**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Curriculum on environment, Tree plantation programme, Maintenance of trees, Environment awareness programme, Save environment programme

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Emphasis on College magazine, Use of ICT and Seminar as per NAAC Peer team report suggestion

8. Plans of institution for next year

Programmes for Parent Teacher Association and Alumni, ICT integrated teaching, Annul Planning and implementation, Awareness programmes, Women empowerment programmes
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Name: Dr. V.V. Baraiya

Name : Dr. V.T. Bhamwari

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
